

Frederick Steeplechasers Running Club
Executive Board Meeting
23 November 2020

Attendees

Josh Roane - President, Store, Coach
Casii Dodd - Vice President, Coach
Crystal Tressler - Treasurer, Coach,
Training Programs
Heidi Novak - Secretary, Coach,
Training Programs
Lou King - Board of Directors, Technology,
Community Liaison
Mark Lawrence - Board of Directors, Race
Services
Jill Cameron - Board of Directors

Harriet Langlois-Women's Distance Festival,
Signature Race Oversight
Barb Meely - Membership
Mike Kearney - Racing Team
Gwyneth Whieldon - Social
Louis Schiavone - Communications
Shannon Matthews - Competition
Jason Scaroni - Social

Call to Order - Josh Roane

Meeting called to order at 6:04 pm

Approval of Minutes - Josh Roane

Reference File: [2020-08-26 Board Mtg Minutes](#)

MOTION: To approve board meeting minutes from the August 26, 2020 Board Meeting.

Made by: Lou King

Second: Jill Cameron

Result: Motion carried, unanimous

Treasurer's Report - Crystal Tressler

Reference File: [Q3 2020 Treasurer's Report.pdf](#)

Last Meeting Action Items – Josh Roane

- Heidi Novak followed up with Julie Harris about Education Night events.
- Shannon Matthews followed up with Jenny Hallberg about tracking participation in Grand Prix races.
- Josh Roane followed up with people who were suggested to be part of the Nominating Committee.
- Heidi Novak followed up with Lori Mensh about collecting data for volunteer gifts.
- Harriet Langlois contacted Paul Christiansen about the club's decision with the JFK 50 Aid Station.

For the remaining items, full details can be found at:

Reference File: [2020-11-23 Status Reports – Summary](#)

Additional Discussions

Competition - Shannon Matthews

- *What is the budget for participation awards for the 2020 Grand Prix series?*
- Shannon Matthews has been talking to Crystal Tressler (Treasurer) about the budget.
- Only doing participation awards for the Grand Prix (4 or more events).

Market Street Mile - Lou King

- *Net from the race was \$6479. Given lower expenses for Panthers, Lou King would like to request approval for 2020 donation to Panthers to be reduced from the approved \$3K to \$2K, the rest going to City Youth Matrix (as approved).*
- Discussed the current financial status of the Panthers in regards to reduction in donation. They are in a good place financially.

MOTION: To approve the reduction from \$3K to \$2K to the Panthers.

Made by: Josh Roane

Second: Mark Lawrence

Result: Motion carried, unanimous

MD/DC RRCA - Josh Roane

- *Thoughts on participating in the Club Challenge.*
- Josh Roane was contacted by Brad Murach from the Howard County Striders about the Club Challenge.
 - 4 options were presented
 - Plan race as normal
 - Plan race with per club limit
 - Cancel the event
 - Defer to later in the year
- We feel that deferring it to later in the year is the best option.

Membership - Barbara Meely

- *Offering an incentive for the large membership renewal in December, 13 months instead of 12. We would need to make adjustments in RunSignUp.*
- This is a great idea and will hopefully get more members to sign-up and/or stay.
- An adjustment will be made in RunSignUp on December 1st and then changed back on January 1st.

Nominating Committee - Josh Roane

- The Nominating Committee put together a slate and there has been some ambiguity, because the FSRC Executive Board Nomination Process version 2.0 differs from the FSRC Constitution.
- The question posed to the group: *Are we in agreement that other members can be on the Executive Board?*

- The discussion brought up topics such as the purpose and if there is a need for other members to be on the Executive Board, how this is going to benefit the club, the criteria and rubric for these positions, as well as history of the club in terms of past nominations and Executive Boards.
- During the discussion, members brought up how other nonprofits have members on the Executive Board who aren't Officers or Past Presidents. These members could bring a diversity to the Board, based on their interests.
- It is evident that there are differing thoughts on this topic and that further discussion is needed before moving forward with adding other members to the Executive Board. This includes reviewing the section in the Constitution on the composition of the Executive Board.

ACTION: Josh Roane will come up with an alteration to the language of Article III, Section II of the Constitution that discusses the composition of the Executive Board.

- The discussion continued in regards to a motion.

MOTION: The Nominating Committee has the authority to add At Large Members to the Executive Board.

Made by: Lou King

Second: Josh Roane

Result: The motion did not carry with 3 votes in favor, 3 votes against, and one abstention.

Aye - Jill Cameron, Lou King, Josh Roane

No - Mark Lawrence, Heidi Novak, Crystal Tressler

Abstain - Casii Dodd

- Following the vote, Josh Roane discussed Billy Clem's email regarding the number of non-officer positions on the Board and the implications in the future. Limiting the number of non-officer positions could possibly result in Past Presidents not being part of the Board of Directors. The discussion focused on keeping the number of non-officers at six.

Race Services - Harriet Langlois

- *We have not been booking any services, either for finish line or for Premium Promotion. We need to discuss how we will proceed in 2021. We could restart Premium Promotion as that poses no risk for us, but we need to recruit a new volunteer for it.*
- Harriet Langlois has volunteered to take over Premium Promotions, since Anne Shubert resigned. This does bring in some revenue.
- In regards to finish line, we need to monitor things and come up with alternatives with collecting tags.
- Since most races are held in Frederick City and things are on hold for now, we will revisit this in February.

Signature Races - Harriet Langlois

Harriet Langlois reviewed the revenue proposals for the Signature Races.

Reference Files: [2021 Summer Solstice 8k Race Revenue Proposal](#)

[2021 Women's Distance Festival Race Revenue Proposal](#)
[2021 Market Street Mile Revenue Proposal \(CYM\)](#)
[2021 Rick's Run Race Revenue Proposal](#)

MOTION: To approve the Signature Race revenue proposals as written.

Made by: Lou King

Second: Jill Cameron

Result: Motion carried, unanimous

Technology - Lou King

- Meeting management system (membertility)
 - System has been deployed.
 - This system will help the secretary to generate meeting invitations, collect rsvp and status reports from the participants, and give the secretary a way to manage minutes, assign action items, record motions. This will be used for the February meeting. (user training)
- Lou King reviewed the current process leading up to the Board Meeting, as well as the reason for putting this together. He reviewed the process for RSVPing, submitting status reports, and discussion points, as well as updating action items. Everything is generated automatically.

Training Programs - Crystal Tressler

- Crystal Tressler presented the [Winter 2020 Discussion](#)
- Discussed how other clubs are doing group runs. PG County is doing running pods.
- Everyone liked this idea and hopefully we can roll this out by January.

COVID- 19 Updates and Discussion

Membership Survey - Crystal Tressler

- Crystal Tressler went over the proposed 2020 survey [2020 Survey Print Screens](#)
- Is looking for feedback from the Executive Board and Leadership before sending the survey out to the members.

ACTION: Crystal Tressler will send out a link to the survey to the Executive Board and Leadership for feedback on the survey. (Get feedback to her by Wednesday, November 25th.)

Membership Meeting in November - Josh Roane

- Meeting didn't happen due to COVID-19.
- Lori Mensh is working on gathering volunteer information, as well as researching gifts.
- Crystal Tressler reminded everyone to send in volunteer information to Lori Mensh.

Voting at the Membership Meeting in January - Josh Roane

- Since the Banquet won't be happening in person in January, we need to do some research on how voting can happen in a virtual setting.
- Discussed doing a poll on Google Meet. However, how will we handle additional nominations.

ACTION: In preparation for voting at the January Membership Meeting, Josh Roane will practice with creating meetings and polls.

- Gwyneth Whiledon discussed having a social event in Gather Town.

Adjournment

Meeting adjourned at 8:20 pm by President Josh Roane

Recorded by: Heidi Novak, FSRC Secretary

Next Board Meeting - February 17